



Blessed Sacrament Parent School Association (PSA)

October 2, 2018

Catherine Wolpert Richard Adam Kelly Witer Dottie Norris	Jon Groulx Mandy Groulx Mandy Duling Teresa George	Joelle Zimmerman Katie Lewis Erin Southwell Patrick Bevier		
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<p>Welcome and Prayer Agenda Review</p>	<p>Catherine Wolpert – opening prayer and all agreed to move forward with Catherine's agenda.</p> <p>If anyone is interested in leading in prayer/intentions, please feel free. Also keep family/friend needs in mind, so we can offer support/prayer.</p>
<p>School Updates</p>	<p>Patrick Bevier – review of school updates:</p> <ul style="list-style-type: none"> • Socktober: there is a box in the hallway for collections. Jaxson's goal this year is 3,000 pairs of socks. Last year he collected 1,400. • Principal/Parent forum update: <ul style="list-style-type: none"> ➢ Lots of positive feedback about our climate/culture. <ul style="list-style-type: none"> ▪ Teachers and staff are doing a great job. Everyone is welcoming and happy. ▪ Meet the Teacher night/Fall Social/Lunch Program – very positive feedback. ➢ Areas for improvement: <ul style="list-style-type: none"> ▪ Make sure all kids are picked up at the end of the day. ▪ Market our school better (a Marketing team is being established): <ul style="list-style-type: none"> • How can we get Faith Formation kids involved? • Kristyn Russell is helping with our social media footprint (website improvements) ▪ Can the staff, principal, parents have occasional get-togethers to set priorities? • NWEA Testing: <ul style="list-style-type: none"> ➢ Kids took the full version but downplayed it this fall so the kids were not stressed. ➢ Using it as baseline ➢ Results will be out soon • Meet the Saints is coming up on November 1st and we need 5 volunteers. • Bible/Saints verses for hallways: working with Melissa and Sarah to develop quotes that gather strength/inspiration. • Don't forget to sign up for Remind notifications. • Questions/suggestions from attendees: <ul style="list-style-type: none"> ➢ The meeting last year where ideas/feedback/etc were shared between parents and administration would be good to revisit. Can

	<p>the two facilitators that coordinated it (Pam Singer was one) get with Patrick to review so feedback can be provided to parents?</p> <ul style="list-style-type: none"> ➤ Lunch in classrooms unsupervised? There are 3 adults who rotate through and there may be a small window of time where kids are unsupervised. The school is working on this. <p>Dottie Norris – school representative updates:</p> <ul style="list-style-type: none"> • Not sure if all teachers got the minutes from last meeting. Catherine will send out minutes to parents/teachers in separate email from newsletter. • Teachers did work out a rotation: <ul style="list-style-type: none"> ➤ Megan Max will come to morning meetings ➤ Amber Sanel will come to evening meetings when she returns
<p>Financial Summary and Budget Review</p>	<p>Richard Adam – review of budget</p> <ul style="list-style-type: none"> • Tithing: <ul style="list-style-type: none"> ➤ Are we going to continue? The Parish does it on behalf of the Church and school already. ➤ Catherine will double check with Patrick R. to verify • PSA agrees to cover \$225 for 6 Two-Way Radios: <ul style="list-style-type: none"> ➤ Patrick is requesting funds to purchase powerful radios that will work through cinderblock ➤ Beneficial for safety/quick emergencies ➤ There would be one on the playground, one for the custodians, one for the office, one for ex. care, one for the lunchroom. • “Donors Choose” <ul style="list-style-type: none"> ➤ Similar to a gofundme for teachers ➤ Corporations usually go out there, particularly around the holidays, to donate. ➤ Put the wish list items out there as a test run
<p>Fundraising Plan – Spring Social Goals</p>	<ul style="list-style-type: none"> • Spring Social will be Friday, March 1st. • Kickoff meeting Thursday, Oct 4th – goal is to set up smaller committees. • The assumption was that this year would be a “big” year, but the committee decided on the same type of event as last year since it was fairly successful. The lack of volunteers prevents us from doing anything bigger. • November PSA meeting: team to come with budget needs: <ul style="list-style-type: none"> ➤ Recommend just planning to move forward with anything that was done last year. ➤ Any changes from last year, submit proposal at meeting. • Sponsorship: Tracy Beck will lead (?). • Donations: Veronica Keys will lead. • Idea was proposed to keep fundraising event scaled back but to solicit sponsorship of <u>school</u> as a separate thing. • \$20,000 is needed for PSA operating expenses every year so that is our goal for the Spring Social. To anyone contributing/donating, the message is that it is to support all PSA expenses. • Recommend potentially tacking Spring Social committee meetings on to end of PSA meetings to avoid meetings on multiple days/times.
<p>Volunteers</p>	<ul style="list-style-type: none"> • Head room parents:

	<ul style="list-style-type: none"> ➤ Alyson sent an email to Sunny with who signed up. ➤ 5th and 3rd /4th do not have a headroom parent yet. Please spread the word. Maybe those teachers can put a request in their weekly email? ➤ Assignments so far: <ul style="list-style-type: none"> ▪ K: Southwells and Gwizdala ▪ 1st: George ▪ 2nd: Lewis and DeHaven • Events: <ul style="list-style-type: none"> ➤ Birthdays: Teresa will gather info and assign to each grade. We try to do something on each person's birthday and on an off-day for off-season birthdays. ➤ End of year/Christmas gifts: at the November meeting, the PSA will discuss and help vs putting it all on headroom parents. ➤ Teresa is also going to work with the current headroom parents to make a list of things that can be assigned to PSA to lighten the load of headroom parents.
Past Events	<p>Fall Social:</p> <ul style="list-style-type: none"> • Great event! Good turnout and people really seemed to enjoy it. • The planning binder for the Fall Social will include a summary page that Catherine put together. • Keep in mind for future planning that a higher number of attendees = higher cost of food. We were over budget this year.
Upcoming	<p>PSA Meeting schedule. We rotate Friday morning/Tuesday evening every other month. The schedule is:</p> <ul style="list-style-type: none"> • Friday November 2nd after drop-off • Tuesday, December 4th @ 7pm • Friday, January 4th after drop-off • Tuesday, February 5th @ 7pm • Friday, March 1st after drop-off • Tuesday, April 2nd @ 7pm • Friday, May 3rd after drop-off <p>Activities:</p> <ul style="list-style-type: none"> • Oct. 31st: Halloween assembly/parade/party • Nov. 1st: Meet the Saints • Nov. 17th: Santa Parade